

DoDDS - EUROPE
REGISTRATION QUESTIONNAIRE for US contractors and all others
SPONSOR CATEGORY FOR SCHOOL YEAR 2008/2009

This questionnaire is to be used during the registration process to determine the appropriate category of the pupil's sponsor, and to enter the data into the Student Information System (SIS). This form in itself does not grant eligibility. Please check the appropriate agency below and attach the documentation required to support enrollment to this form found on the reverse side. Failure to provide current eligibility documents will delay enrollment of the listed student(s). All sponsors enrolled in Categories 2, 3, & 4 are required to sign for the DoDEA regulation 1030.1 (Space available eligibility requirements for education of minor dependents in the overseas area, APRIL 04, 2005) and Category 1G, 1H, 2 & 4 are also required to receive the Tuition payment procedure letter.

Students information		
NAME OF STUDENT(s): _____ <small>Please print Last, First, Mi</small>	NAME OF STUDENT(s): _____ <small>Please print Last, First, Mi</small>	NAME OF STUDENT(s): _____ <small>Please print Last, First, Mi</small>
NAME OF STUDENT(s): _____ <small>Please print Last, First, Mi</small>	NAME OF STUDENT(s): _____ <small>Please print Last, First, Mi</small>	NAME OF STUDENT(s): _____ <small>Please print Last, First, Mi</small>

Sponsor Information	
Sponsor name (Please print Last, First, Mi) _____	Sponsor telephone number: _____
Sponsor email address: _____	

Sponsor's agency (please check which one is currently applicable below)

Please see reverse side for documentation needed to support enrollment

DoD Contractors <i>Space-Created, Tuition Paying</i>	Others, Federally Connected <i>Space-Available, Tuition-Paying</i>	Allied Nations (Mons, Belgium only) <i>Space-Required, Tuition-free</i>
<input type="checkbox"/> Department of the Army <input type="checkbox"/> Department of the Navy <input type="checkbox"/> US Marine Corps <input type="checkbox"/> US Air Force <input type="checkbox"/> US Coast Guard <input type="checkbox"/> Defense Commissary Agency <input type="checkbox"/> AAFES/NEX <input type="checkbox"/> Stars and Stripes <input type="checkbox"/> Defense Audit Agency <input type="checkbox"/> Defense Contracting Agency <input type="checkbox"/> Defense Finance and Accounting <input type="checkbox"/> Defense Logistics Agency <input type="checkbox"/> Defense Information Systems Agency	<input type="checkbox"/> DoDEA/DoDDS <input type="checkbox"/> National Defense Intelligence <input type="checkbox"/> Other <hr style="border-top: 1px dashed black;"/> <input type="checkbox"/> Other US Govt (non-DoD) i.e: Stated Dep., FAA, FBI, GAO US/Nationalized US w/NATO <hr style="border-top: 1px dashed black;"/> <input type="checkbox"/> US Interest (i.e. Red Cross, USO, Boy and Girl Scouts, CONUS base TDY, Reserves activated 179 days or less) <hr style="border-top: 1px dashed black;"/> <input type="checkbox"/> Foreign Service (Foreign mil/civ serving with NATO, UN, etc) <hr style="border-top: 1px dashed black;"/> <input type="checkbox"/> US Citizen <input type="checkbox"/> Foreign National <input type="checkbox"/> Other US Citizen (incl Ret mil) <input type="checkbox"/> Other Foreign National	<input type="checkbox"/> Minor dependents of foreign military members assigned to the Supreme Headquarters Allied Powers, Europe (SHAPE) <hr style="border-top: 1px dashed black;"/> Partnership for Peace (PfP) and Newly Independent States (NIS) <i>Space-Available, Tuition-Free</i> <input type="checkbox"/> Foreign mil/civ Partnership for Peace (PfP) Liaisons at NATO sites - Applicable to SHAPE, Naples, AFNORTH and Garmisch Foreign mil/civ from Newly Independent States (NIS), Applicable Ankara, Turkey only
I verify that the category code and documentation provided is correct	School verification	
signature of sponsor or spouse and Today's date _____	Registrar initials confirming receipt of enrollment documents _____	
DSE 910-R (Contractors/Others) 15 August 2008	Principal signature and date validating documentation _____	

DoD Contractors and Others

Please circle the appropriated category and provide documents to support this below

DoD Contractors		
<i>Space-Created, Tuition Paying</i>		
Code	Description	Documentation Required
1HA	Department of the Army	A+ E or F
1HB	Department of the Navy	A+ E or F
1HC	US Marine Corps	A+ E or F
1HD	US Air Force	A+ E or F
1HE	US Coast Guard	A+ E or F
1HF	Defense Commissary Agency	A+ E or F
1HG	AAFES/NEX	A+ E or F
1HH	Stars and Stripes	A+ E or F
1HI	Def Audit Agency	A+ E or F
1HJ	Def Contracting Agency	A+ E or F
1HK	Def Fin and Accounting Service	A+ E or F
1HL	Def Logistics Agency	A+ E or F
1HM	Def Info Systems Agency	A+ E or F
1HN	National Defense Intelligence	A+ E or F
1HO	DoDEA	A+ E or F
1HP	Other	A+ E or F

Others, Federally Connected		
<i>Space-Available, Tuition-Paying</i>		
Code	Description	Documentation Required
2AA	Other US Govt (non-DoD) i.e:	
	Stated Dep., FAA, FBI, GAO	B or (B+ C or E or F)
	US/Nationalized US w/NATO	
2CA	US Interest (i.e. Red Cross,	C+ E or F
	USO, Boy and Girl Scouts,	
	CONUS base TDY*, Reserves*	*D+E or F
	activated 179 days or less)	
2DA	Foreign Service (Foreign mil/civ	F + G
	serving with NATO, UN, etc)	

Allied Nations (Mons, Belgium only)		
<i>Space-Required, Tuition-free</i>		
Code	Description	Documentation Required
1MA	Minor dependents of foreign military members assigned to the Supreme Headquarters Allied Powers, Europe (SHAPE	F + G + H + K

Others, Non-Federally Connected		
<i>Space-Available, Tuition-Paying</i>		
Code	Description	Documentation Required
4A	US Citizen	I + J
4B	Foreign National	I + J
4C	Other US Citizen (incl Ret mil)	I + J
4D	Other Foreign National	I + J

Partnership for Peace (PfP) and Newly Independent States (NIS)		
<i>Space-Available, Tuition-Free</i>		
Code	Description	Documentation Required
3PA	Foreign mil/civ Partnership for Peace (PfP) Liaisons at NATO sites - Applicable to SHAPE, Naples, AFNORTH and Garmisch	F + G + H
3PB	Foreign mil/civ from Newly Independent States (NIS), Applicable Ankara, Turkey only	F + G + H

DOCUMENTATION NEEDED

- A** Logistical support section of the employees contract providing DoD schooling, or DOCPER Technical Expert Status Accreditation (TESA) agreement memorandum, or DD1172-2 (Common Access Id Card Application issued by DOCPER or a copy of either the employees Contractor ID card or spouses ID card issued by DOCPER.
Note: If space is not available the schools will provide further options as other DoDDS or English speaking off base schools.
- B** Sponsor's PCS orders listing family members. For US citizens assigned to NATO, documentation that identifies the sponsor as a US citizen serving with other Allied Forces
- C** DSE Form 802, US Civilian Verification form.
- D** CONUS based active duty military TDY orders. Reserve orders reflecting activation.
- E** Court order granting adoption, guardianship, custody or wardship. (2) DSE801 (ILP Affidavit for Court Orders), (3) DoDDS-E approval.
Power of Attorneys issued by one of the student's biological parents, (2) DSE801 (ILP Affidavit for PoA), (3) DoDDS-E approval. Please note PoA enrollments are only for 90 calendar days.
- F** Student Birth Certificate reflecting sponsor as one of the biological parents. If the child is biologically connected to the spouse only a copy of the marriage and student's birth certificates are required. If neither parent is biologically connected enrollment is suspended pending receipt of ILP documents listed in "E" above and approval is biologically connected enrollment is suspended pending receipt of ILP documents listed in "E" above and by the Eligibility POC located in DoDDS-E
- G** Documentation which identifies the sponsor as a foreign DoD member serving with the Allied Forces.
- H** Approval of the position as PfP or NIS from the National Military Representative (NMR), or Allied Joint Force Command HQ Brunssum. Memo or US Embassy approval Ankara for NIS billets.
- I** Passport
- J** Installation pass granting access from the local Installation Commander's Office
- K** USNMR/Base Commander validation.